

Jackson Electric Cooperative Internal Operating Policy SA3.1

- 1. Subject:** House/Structure Moves
- 2. Objective:** To establish a policy that identifies the procedure used to accommodate requests for moving houses/structures through the territory served by Jackson Electric Cooperative (JEC).
- 3. Policy Content:** JEC requires a minimum of ten (10) working days notice of house/structure moves through JEC service territory. A deposit, to be paid in advance, is required. The deposit amount shall be 50% for JEC members and 100% upfront for all non-members of the total estimated charges for accommodating the move. All charges are made on a per-hour basis and will be charged for each two-man crew and vehicle. JEC will determine the number of crew and vehicles dispatched for the house/structure move. JEC may bill for lost revenue during the move. JEC shall bill \$500 for charges incurred in notification to members affected during the move. Additional charges may apply.

Charges for each two-man crew and vehicle will be calculated as follows:
(Minimum billing - \$500)

A. Weekday Hours:

| | |
|-------------------------|----------------|
| 6:30 a.m. to 5:00 p.m. | \$200 per hour |
| 5:00 p.m. to 10:00 p.m. | \$300 per hour |
| 10:00 p.m. to 6:30 a.m. | \$425 per hour |

B. Weekend Hours:

| | |
|----------------------------------|----------------|
| Saturday 6:30 a.m. to 10:00 p.m. | \$300 per hour |
| Sunday 6:30 a.m. to 10:00 p.m. | \$425 per hour |

- C. Cancellations:** All cancellations shall be made by 4:00 p.m. on any regular working day. A cancellation made at least 72 hours prior to the scheduled move will not result in a cancellation fee. A cancellation made less than 72 hours prior to the scheduled move date will result in a cancellation fee being charged as set forth in the following schedule.

| | |
|---------------------|---------|
| First Cancellation | \$500 |
| Second Cancellation | \$750 |
| Third Cancellation | \$1,000 |

- D.** The cost of the house/structure move will be billed on actual time and material provided by JEC.

4. Responsibility: The General Manager/CEO and Line Superintendent are responsible for compliance with this policy.

5. Termination or Review Date: This policy shall be reviewed every two years after the last revision or reviewed by management or amended as necessary.



Line Superintendent- Jackson Electric Cooperative



General Manager/CEO- Jackson Electric Cooperative

Approved: May 26, 2021 (Approved by BOD to move from board policy to operating policy.)

Approved by JEC BOD: August 1, 2005

Amended by JEC BOD: April 27, 2011; June 24, 2015; June 28, 2017

Reviewed by JEC BOD: August 1, 2007; July 29, 2009; April 24, 2013; May 29, 2019

Jackson Electric Cooperative is an equal opportunity provider and employer.

Jackson Electric Cooperative

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Black River Falls, Wisconsin
715.284.5385

House/Structure Move Agreement

I have read, understand, and agree to the requirements outlined in Jackson Electric Cooperative (JEC) Internal Operating Policy SA3.1, regarding house/structure moves. I understand that the fees to be paid are only a deposit and I will be billed for actual costs. I also understand that I will be charged a fee for canceling less than 72 hours prior to the scheduled move.

JEC will send out notification to members alerting them to the possibility of an interruption in electric service due to a house/structure move. These notifications are sent out at least 72 hours before the scheduled move. Therefore, re-notification is required if the move is canceled less than 72 hours before the move.

Maximum Loaded Height _____

Estimated Cost _____

Amount of Deposit _____

Move is scheduled for _____
Date

Notify JEC of cancellation by _____
Date

Requesting Party Signature Date

JEC Representative Date

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